

Hoke County Schools

Child Nutrition Services

Nut/Peanut Butter Allergy Procedures

The following procedures are followed by Hoke County Schools Child Nutrition when a student has a severe nut allergy

- Parent must request a Child Nutrition Medical Statement for Students with Special Nutritional Needs for Student Meals from the School Nurse or Child Nutrition Manager. *The document is also found on the Hoke County Schools' website*
- Parent must present a Child Nutrition Medical Statement for Students with Special Nutritional Needs for Student Meals signed by their medical provider (Child's Licensed Physician)
- The medical provider must list all foods that must be omitted from the student's diet due to the allergy in Part B, Section A of the document.
- When the signed Medical Statement is presented to the school, the Child Nutrition Manager will turn it into the Child Nutrition Executive Director for approval and signature
- The Child Nutrition Executive Director will enter the information into the computer under the student's meal account profile. This message will *flag* the account each time a student gets a meal in the cafeteria
- The Child Nutrition Manager will work with her staff and the student's teacher to inform them of the importance of the particular student's nutritional needs
- When/if the student eats in the cafeteria, the manager and the teacher will make sure the student does not sit at a table where other students are eating peanut butter sandwiches
- All tables are washed down immediately following each class when they complete their eating. **Note: For special nutritional needs students, the manager will sanitize the table prior to them eating a meal.**
- All Peanut Butter Sandwiches are prepared in the Dry Storage Room of the kitchen to prevent airborne contact of the nut particles. The person preparing the Peanut Butter Sandwiches must sanitize area, discard gloves, change apron and wash hands thoroughly
- All Peanut Butter Sandwiches are served from the back of the kitchen to prevent contact with other foods being prepared and served on the serving line.

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